



Sunnyvale Community Services

1160 Kern Ave, Sunnyvale, CA 94085 • 408.738.4321

Check or Money Order Donation Instructions

1. Make check or money order payable to **“Sunnyvale Community Services.”**
2. Add any special instructions in the memo field, such as “In memory of” or “Capital campaign.” Unless otherwise designated, funds will be used where they are most needed.
3. Mail the check or drop it off at our offices:

Sunnyvale Community Services
1160 Kern Avenue
Sunnyvale, CA 94085
Attn: Donations

Office hours:
Monday–Friday
9:00–11:30 a.m. | 12:30–4:00 p.m.

4. Please include your mailing address on the check or return envelope so we can send you an acknowledgment letter for your gift.

Thank you for your generosity and support in helping Sunnyvale Community Services continue to prevent homelessness and hunger in our community!

Sunnyvale Community Services is a 501(c)(3) nonprofit corporation. Tax ID 94-1713897

(Detach here)

Optional form to attach with your check or money order.

Amount \$ _____

Name _____

Phone (____) _____ Email _____

Message _____

Thank you for your generous gift